



International Network for
Health Workforce Education

Vacancy: EU Programme Manager

Position Title: EU Programme Manager

Duty Station: Nicosia, Cyprus

Hours: Part-time (2 days a week)

Type of Appointment: Six Month Fixed Term contract, with possibility of extension

Estimated Start Date: 1st July 2022

Closing Date: 29th May 2022

Job Description

An exciting opportunity has arisen to join the INHWE team as a Programme Manager. This is a great chance for professionals with project management and implementation expertise to contribute to a fantastic portfolio of European projects covering multiple topics from health workforce policy making to virtual reality enhanced leadership education. You would be required to have experience in research project management (preferably in EU funded research projects) and an excellent understanding of project management processes and research methodology. You will need outstanding communication skills along with the ability to work independently and as part of small team. You will have fluency in English and Greek, and be able to write robust and succinct reports on a variety of healthcare education topics.

Context

Working at INHWE will provide you with a chance to build and refine your expertise in EU project management and implementation. The International Network for Health Workforce Education passionately believes that health workforce education needs to realise and benefit from the great potential that lies in our diverse, knowledge-rich, global society. Our role is to tap into the expansive knowledge resources of the global health workforce education community by creating the first truly international, inter-professional, and multi-stakeholder free membership network. Through connecting our talented group of members we break down the barriers of professional silos, organisational hierarchy, and geographical distance. The result is the creation of global dialogue and knowledge sharing between health workforce educators, researchers and policy makers that is truly unprecedented.

You will have the opportunity to engage in various networks, attend online and in-person conferences, and connect with educators, researchers, executives, and decision makers leading European healthcare education systems.

How to apply

Interested candidates are invited to submit the following form (<https://inhwe.org/eu-programme-manager>) and attach their CV in either pdf or doc format. Files must be less than 2 MB.

Applications must be submitted by Sunday 29th May 2022 midnight at the latest. In order for an application to be considered valid, INHWE only accepts applications duly completed. Only shortlisted candidates will be contacted. The INHWE does not discriminate candidates on the basis of religion, sexual orientation, gender identity, age, disability, or national origin.



Person Specification

The incumbent is expected to demonstrate the following values:

- Inclusion: respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: maintain high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

Required Competencies

Please ensure you meet the following requirements before applying:

Qualifications	
MSc in Healthcare related subject (public health, healthcare management etc)	<i>Desirable</i>
High education degree	Essential
Experience	
Experience of working in EU healthcare education / healthcare field	<i>Desirable</i>
Experience of EU project management	<i>Desirable</i>
Experience of extended research projects	Essential
Skills	
Research design and management	Essential
Communication / presentation	Essential
Extended writing	Essential
Project and time management	Essential
English and Greek	Essential